

**NEW PROPOSED BY LAWS**

**RULE I Party Organization (NO CHANGE)**

The Organization shall be known as the Democratic Party of Allegheny County, Pennsylvania, and shall consist of those structures established under these Rules.

**RULE II Robert's Rules of Order (NO CHANGE)**

Except as otherwise provided for in these Rules, all County, Ward and Municipal committee meetings shall be conducted in accordance with Robert's Rules of Order, as amended.

**RULE III The County Committee (RESTRUCTURED & NEW GENDER IDENTITY & WINNING CANDIDATES DEFINED)**

1. Composition of Committee

A. Number of Members Per Precinct

The County Committee shall be composed of two (2) members from each voting precinct in the County, both of whom shall not be of the same gender,

B. Designation on Ballot

Candidates for the County Committee shall be designated on the ballot as "Male Member", "Female Member", or "Non-Binary Member".

C. Winning Candidates

The candidate gaining the most votes in a precinct will be seated first on the Committee. The candidate with the next highest vote total, and of a different gender identity from the first seated member, will be seated as the second committee member for that precinct.

D. Term of Office - 4 Years

Committee members will be elected in the Primary election of the year of the gubernatorial election and hold office for a term commencing on the first day of the month following their election and ending on the last day of the month in which their successors are elected, provided they continue to reside in their district in which they were elected.

**CURRENT BY-LAWS**

**RULE I Party Organization**

The Organization shall be known as the Democratic Party of Allegheny County, Pennsylvania, and shall consist of those structures established under these Rules.

**RULE II Robert's Rules of Order**

Except as otherwise provided for in these Rules, all County, Ward and Municipal committee meetings shall be conducted in accordance with Robert's Rules of Order, as amended.

**RULE III The County Committee**

1. The County Committee shall be composed of two (2) members from each voting precinct in the County, both of whom shall not be of the same sex, and who shall be designated on the ballot as "Male Member" and "Female Member", and who shall be elected in the Primary election held each even numbered year, and hold office for a term commencing on the first day of the month following their election and ending on the last day of the month in which their successors are elected, provided that they continue to reside in the district from which they were elected.

2. The Chairperson, Vice-Chairperson, Secretary and Treasurer of the City Committee of Pittsburgh, of each Ward of the City of Pittsburgh and each Third Class City, Borough, Township, Town and Municipality shall be members of the County Committee. Each of these members shall have the same voting powers as an elected County Committee member, except for Ward and Municipal reorganization elections.

3. The Chairperson, Vice-Chairperson, Secretary and Treasurer of the City or of any City Ward, Third Class City, Borough, Township, Town or Municipality may vote only for the endorsement of candidates who are running in the district where he or she resides.

- E. Voting Rights of Committee Members:  
 Committee members have the right to vote on:
1. The election of the County Chair and Vice-Chair
  2. The election of their Ward or Municipal Chair, Vice-Chair and Secretary
  3. Amendments to the ACDC By-Laws
  4. Motions and matters raised at local committee meetings
  5. The ACDC Endorsements of candidates and endorsements for school board or municipal office in the district where they reside.
  6. The elections to fill vacancies that occur on the Democratic ticket after the primary and in Special Election to fill vacancies that occur elected offices in the districts where they reside and in accordance with these by-laws.

F. Voting Rights of Officers  
 The Chair, Vice-Chair, Secretary and Treasurer of the County Committee, the City Committee of Pittsburgh, the Committees of each Ward of the City of Pittsburgh and each Committee of a Third Class City, Borough, Township, Town and Municipality shall be members of the County Committee and shall have the same voting powers as an elected County Committee member, except for voting for Ward and Municipal reorganization elections.

Officers who are elected or appointed members of the County Committee or any person who holds more than one (1) party office in Allegheny County shall not be permitted to cast more than one (1) vote per ballot.

4. A State Committee member shall have the right to vote for the endorsement of candidates for Congress, the State Senate, the General Assembly, and the Democratic State Committee who are running in the district where he or she resides. He or she shall have the right to vote for the endorsement of candidates for all County Offices; including County Executive, County Council, Controller, District Attorney, Sheriff, Treasurer, and Judge of the Court of Common Pleas. He or she shall also have the right to vote in the election of a Chairperson and Vice-Chairperson of the County Committee, and on official party business relating to the County Committee. A State Committee member shall not have the right by virtue of his or her membership on the State Committee to vote for the endorsement of candidates for District Judge, School Board, or any local or municipal office. Nor shall he or she have the right to vote in the election of party officers for the City, or of any Ward, Third Class City, Borough, Township, Town or Municipality.
5. A State Committee member who is also an elected or appointed member of the County Committee or any person who holds more than one (1) party office in Allegheny County shall not be permitted to cast more than one (1) vote per ballot in any endorsement meeting or in the election of party officers.

G. State Committee Members

A State Committee member shall have the right to vote in the election of a Chairperson and Vice-Chairperson of the County Committee.

A State Committee member shall have the right to vote for the endorsement of candidates for Congress, the State Senate, the State House of Representatives, and the Democratic State Committee who are running in the district where they reside.

They have the right to vote for the endorsement of candidates for all County Offices, including County Executive, Controller, District Attorney, Sheriff, Treasurer, County Council At-Large, Judge of the Court of Common Pleas. They have the right to vote for the County Council Representative in the district where they reside.

A State Committee member shall not have the right by virtue of their membership on the State Committee to vote for the endorsement of candidates for District Judge, School Board, or any local or municipal office. Nor shall they have the right to vote in the election of party officers for the City, or of any Ward, Third Class City, Borough, Township, Town or Municipality. Nor shall they have the right to vote in a special election or an election of a vacancy on a Democratic nominee.

A State Committee member who is also an elected or appointed member of the County Committee or any person who holds more than one (1) party office in Allegheny County shall not be permitted to cast more than one (1) vote per ballot in any endorsement meeting or in the election of party officers.

H. Associate Members **NEW**

Committees are encouraged to include Democratic voters to participate in committee activities and election efforts as “Associate Members”. Committee chairs may appoint Democratic voters to be “ Associate Members”. Associate Members may not vote in the endorsement, election of officers or any business of the committee.

I. Young Democrats of Allegheny County **NEW**

The Young Democrats of Allegheny (YDAC) may appoint one (1) YDAC member to the County Committee, using the procedures outlined in the YDAC by-laws.

The YDAC-appointed committee member shall have the right to vote in the election of a Chairperson and Vice-Chairperson of the County Committee.

The YDAC-appointed committee member shall have the right to vote for the endorsement of candidates for Congress, the State Senate, the State House of Representatives, and the Democratic State Committee who are running in the district where they reside.

They have the right to vote for the endorsement of candidates for all County Offices; including County Executive, Controller, District Attorney, Sheriff, Treasurer, Judge of the Court of Common Pleas. They have the right to vote for the County Council Representative in the district where they reside.

The YDAC-appointed member shall not have the right to vote for the endorsement of candidates for District Judge, School Board, or any local or municipal office. Nor shall they have the right to vote in the election of party officers for the City, or of any Ward, Third Class City, Borough, Township, Town or Municipality. Nor shall they have the right to vote in a special election or an election of a vacancy on a Democratic nominee.

If the YDAC-appointed member is also an elected member of the County Committee shall not be permitted to cast more than one (1) vote per ballot in any endorsement meeting or in the election of party officers.

2. MUNICIPAL REAPPORTIONMENT **NEW**

If a municipality reapportions precinct boundaries that results in committee members of the same gender being drawn into the same precinct, then the County Chair shall create temporary at-large committee seats in that municipality or ward for the affected committee member and shall provide notice to the at-large committee member and the impacted municipal or ward chair of the new at-large position.

An at-large seat shall have the same term of office, voting rights and privileges and be bound by the same rules as an elected or appointed committee member. Said at-large seat shall cease to exist if said at-large seat becomes vacant.

**RULE IV County Committee Vacancies (RESTRUCTURED)**

**1. Vacancies**

The office of Member of the County Committee shall be declared vacant upon the occurrence of one (1) of the following events:

- A. The failure of any one to be elected to the seat:
- B. The death of a committee member.
- C. The receipt of a written resignation.
- D. A member is no longer registered as a Democrat
- E. A member no longer resides in the district where elected
- F. Removal from said committee seat

**2. Filling Vacancies**

When a vacancy occurs in the office of a member of the county committee, the vacancy will be filled by an appointment by the County Chair for the unexpired term. The Ward or Municipal Chairperson on whose committee the vacancy has occurred, may make a recommendation to the County Chair for the appointment of a person to fill the vacancy.

If a vacancy has existed for more than forty-five (45) days, the County Chair may act alone to fill the vacancy and notice shall be provided to the Ward or Municipal Chairperson. Committee members so appointed shall have all rights, duties, and privileges of an elected Committee member.

**3. Prohibition on Filling Vacancy**

No appointment to fill a vacancy on the County Committee shall be made within thirty (30) days prior to an endorsement meeting, any special election, or between the date of the Primary election when committee members are elected and the County Committee reorganization and Ward or Municipal Committee reorganizations.

If a vacancy occurs less than thirty days before a nomination or a special election is to take place, no appointments to fill vacancies on the County Committee shall be made upon announcement of the vacancy.

**RULE IV. County Committee Vacancies**

1. In the event that a vacancy occurs in the office of a Member of the County Committee, for any reason whatsoever, it shall be filled by appointment by the County Chairperson for the remainder of the unexpired term, upon the recommendation of the Ward or Municipal Chairperson on whose committee the vacancy has occurred. If no such recommendation is made within forty-five (45) days of the declared vacancy, the County Chairperson may act alone to fill the vacancy. Committee members so appointed shall have all rights, duties and privileges of an elected Committee member.

2. The office of Member of the County Committee shall be declared vacant upon the occurrence of one (1) of the following events:

- a. The death of a member of County Committee  
or
- b. Receipt by the Headquarters of the ACDC of a written resignation of a member  
or
- c. A written certification by a Ward or Municipal Chairperson or a Committee member that a member has moved out of the district from which said member was elected is received by the office of Allegheny County Democratic Committee. Upon receipt of such certification, the County Chairperson shall give thirty (30) days written notice of his intent to declare said office vacant to said member at the address from which he or she was elected and at any other known address prior to declaring said office vacant.

3. Within sixty (60) days of a declared vacancy on the County Committee, the County Chairperson shall make an appointment, upon the recommendation of the Ward or Municipal Chairperson, to fill the vacancy. However, in no event shall any such appointment to fill a vacancy on the County Committee be made within thirty (30) days prior to an endorsement meeting, any special election, or between the date of the Primary election and the date of the election of Municipal Officers. In the event that the aforementioned sixty (60) day period expires without an appointment having been made, no appointment shall be made to fill the vacancy until after the next election, whether Primary or general. If the vacancy is not filled in the next election, it shall again be considered a declared vacancy.

**RULE V Ward and Municipal Officers (OLD RULE V AND VI HAVE BEEN COMBINED)**

**1. Officers**

There shall be a Chair and Vice-Chair, both of whom shall not be of the same gender identity and Secretary for each committee in each Ward of the City of Pittsburgh, and for each Third Class City, Borough, Township, Town and Municipality selected by a majority of the voting Members of the County Committee of the respective committees.

The Chair shall appoint a Treasurer who shall serve at the pleasure of the Chair, said Treasurer also having a right to vote as outlined in these By-laws.

Officers do not need to be a member of the County Committee. All officers must reside in the Ward of the City of Pittsburgh, Third Class City, Borough, Township, Town, or Municipality for which they have been elected or appointed to serve as officers.

**2.. Timing of Election and Term of Office:**

Said Ward Officers shall be elected within 15 days of the Board of Election certification of all committee seats in the year of the Pennsylvania gubernatorial election, on a day, time and place designated by the County Chairperson.

Officers shall hold office for a term commencing on the date of their election and ending the day before the election of officers for the County Committee or 15 days after the Board of Election certification, whichever occurs first.

**3. Procedure for Election of Ward and Municipal Officers**

A. Within ten (10) days of the Board of Elections certification of all County Committee members, the County Chairperson shall provide notice to all Committee members that Ward and Municipal reorganization election meetings will be scheduled by the former committee chair and are to be held no later than a month following the Board of Election certification.

**RULE V. Ward and Municipal Officers**

1. Within fifteen (15) days of the certification of the election of County Committee members by the County Department of Election, the County Chairperson shall mail to all Committee members notice of the Party Ward and Municipal reorganization election meetings to be held in the month following the Primary election in each even numbered year.

2. That there shall be a Ward Chairperson and Ward Vice-Chairperson, both of whom shall not be of the same sex, and a Ward Secretary in each Ward of the City of Pittsburgh selected by a majority of the Members of the County Committee of the respected Wards. Said Ward Officers shall be elected during the month following the Primary election in each even numbered year on a day and at a time and place designated by the County Chairperson. They shall hold office for a term commencing on the date of their election and ending on the date of the election of their successors.

The Ward Chairperson shall appoint a Ward Treasurer who shall serve at the pleasure of the Ward Chairperson, said Treasurer also having a right to vote as outlined and further described in these By-laws. None of said Ward Officers need be a member of the County Committee. All officers must reside in the Ward for which they have been elected or appointed to serve as officers.

3. There shall be a Municipal Chairperson and Municipal Vice-Chairperson, both of whom shall not be of the same sex, and a Municipal Secretary, in each Third Class City, Borough, Township, Town and Municipality each of whom shall be elected by a majority of the members of the County Committee of the respective Third Class Cities, Borough, Township, Town and Municipality; said Municipal Officers shall be elected during the month following the Primary election in each even numbered year on a day and at a time and place designated by the County Chairperson. They shall hold office for a term commencing on the date of their election and ending on the date of the election of their successors. The Municipal Chairperson shall appoint a Municipal Treasurer who shall serve at the pleasure of the Municipal Chairperson, said Treasurer also having a right to vote as outlined and further described in these

B. Each Ward and Municipal Committee Chair must notify the County Chairperson of the date, time, and mode of voting of the reorganization election and a copy of the notice provided to each elected member. Voting members must receive at least five (5) days' notice before an election. Each committee must submit minutes of the reorganization vote to the County Chairperson for the election to be considered valid.

C. In all elections of Ward and Municipal Officers:

- i. A quorum will need to be present for the election of Ward or Municipal Committee Officers.
- ii. Officers must receive a majority the votes of the voting members present to be elected.
- iii. Any election held without a quorum shall be declared void and invalid, and the Committee will be required to reconvene within ten (10) to conduct an election, unless directed by the County Chair to proceed in a different manner or form.

If a quorum is not present at the reconvened meeting, it shall be declared that the Ward or Municipality is unable to hold an election, and the Ward or Municipal Committee Officers shall be appointed by the County Chair in accordance with Rule VI, Section 4 of these Rules.

- iv. In all elections of Ward or Municipal Committee Officers, the votes of a majority of the committee members present shall elect such Officers.

For the purposes of this Rule, the term "majority" shall mean fifty percent (50%) plus one (1) of the total votes cast, i.e., greater than one-half (1/2) of the votes cast.

Voting in such an election is limited to members of the Committee for whose benefit the election is being held.

By-laws. None of said Municipal Officers need to be a member of the County Committee. All officers must reside in the Municipality for which they have been elected or appointed to serve as officers.

**RULE VI. Conduct of the Election of Ward and Municipal Officers**

1. In all elections of Ward and Municipal Officers, the votes of a majority of the County Committee members from the particular Ward or Municipality are required to elect. Only County Committee members may vote in such elections.

a. No election of Ward or Municipal Committee Officers may be held unless and until a quorum of members is present, such term being defined as the presence of a majority of such Ward or Municipal Committee. Any such election held without a quorum of members being present shall be declared to be void and invalid, and the particular Committee will be required, within ten (10) days, to reconvene in order to conduct such election, unless directed by the County Chair to proceed in a different manner or form. Should there be no quorum at such reconvention, it shall be declared that the particular Ward or Municipality is unable to hold an election, and the Ward or Municipal Committee Officers shall be appointed by the County Chair in accordance with Rule VI, Section 4 of these Rules.

b. In all elections of Ward or Municipal Committee Officers, the votes of a majority of the members of such Committee shall operate to elect such Officers. For the purposes of this Rule, the term "majority" shall mean fifty percent (50%) plus one

(1) of the total votes cast, i.e., greater than one-half (1/2) of the votes cast. Voting in such an election is limited to members of the particular Committee for whose benefit the election is being held.

2. The election of Ward and Municipal Officers shall be conducted by secret ballot. No proxies shall be permitted. No more than four (4) ballots shall be taken to elect any Ward or Municipal Officer. Ten minute caucuses shall be permitted after the second and third ballots if requested by any Committee member eligible to vote in the election.



- v. Online or mail-in voting will be permitted if such method is approved by the County Chairperson.
- vi. The election of Ward and Municipal Officers shall be conducted by secret ballot. No proxies shall be permitted.
- vii. No more than four (4) ballots shall be taken to elect any Ward or Municipal Officer. Ten-minute caucuses shall be permitted after the second and third ballots if requested by any Committee member eligible to vote in the election.
- viii. Any registered Democrat shall be permitted to observe the election.
- ix. The County Chairperson, whenever they deem it necessary or advisable to do so, may designate in writing a representative to preside at and conduct such election meeting in any Ward or Municipality. A Committee person may request the County Chairperson to send a representative to preside over the election.
- x. If, for any reason, the members of the County Committee in any Ward or Municipality shall fail to elect a Ward or Municipal Chairperson, Vice-Chairperson, or Secretary on the date specified for their election, the County Chairperson shall appoint a person or persons to fill any or all such vacancies after the expiration of fifteen (15) days.

If for any reason, a properly elected Ward or Municipal Chairperson shall fail to appoint a Ward or Municipal Treasurer within ten (10) days after taking office, or within ten (10) days after a vacancy occurs in said office, the County Chairperson may appoint a person to fill the vacancy after the expiration of fifteen (15) days from the failure to appoint.

3. The general public shall be permitted to observe the election.

4. If, for any reason, the members of the County Committee in any Ward of Pittsburgh or Municipality shall fail to elect a Ward or Municipal Chairperson, Vice-Chairperson, or Secretary or in the City of Pittsburgh a City Chairperson, Vice-Chairperson or Secretary on the date specified for their election, the County Chairperson shall appoint a person or persons to fill any or all such vacancies after the expiration of fifteen (15) days. If for any reason, a properly elected Ward or Municipal Chairperson shall fail to appoint a Ward or Municipal Treasurer within ten (10) days after taking office, or within ten (10) days after a vacancy occurs in said office, the County Chairperson may appoint a person to fill the vacancy after the expiration of fifteen (15) days from the failure to appoint.

5. The County Chairperson, whenever he or she deems it necessary or advisable to do so, may designate in writing a representative to preside at and to conduct such election meetings in any Ward of Pittsburgh or Municipality.

**RULE VI City Committee and Officers**

New Section Number (Old VII)

**1. OFFICERS**

The Chair, Vice-Chair Secretary and Treasurer of each Ward of the City of Pittsburgh shall constitute the City Committee of Pittsburgh.

**2. ELECTION OF OFFICERS**

At a meeting convened and presided over by the County Chair, during the month following the Primary election in the year in which Pennsylvania conducts its gubernatorial election, the City Committee shall elect a City Chair, City Vice-Chair, both of whom shall not be of the same gender identity, and City Secretary, none of whom need to be a member of the said City Committee. A majority of the votes of the entire membership of the City Committee as constituted under this Rule shall be necessary for the election of each of said officers. Thereafter, said City Committee shall meet at the call of the City Chair.

**3. VACANCIES**

Should any vacancy occur in the office of the City Chair, for any reason whatsoever, the City Vice-Chair shall take office immediately as City Chair and shall serve for the unexpired term. Should any vacancy occur in the office of the Vice-Chair or Secretary for any reason whatsoever, the same shall be filled for the unexpired term by appointment by the City Chair.

**4. ELECTION PROCEDURES**

The election procedures set forth in Rule V above shall be followed in the election of the City Chair, Vice Chair and Secretary.

**5. TREASURER**

The City Chair shall appoint a Treasurer of the City Committee who shall hold office for a term commencing on the first day of the month following the election of the City Chair, or until their respective successor has been appointed. If for any reason the City Chair shall fail to appoint a Treasurer of the City Committee within ten (10) days after their election as Chair or after a vacancy occurs in the office of Treasurer, the County Chair may appoint a person to fill

**RULE VII. City Committee and Officers**

1. The Chairperson, Vice-Chairperson Secretary and Treasurer of each Ward of the City of Pittsburgh shall constitute the City Committee of Pittsburgh.

2. At a meeting convened and presided over by the County Chairperson, during the month following the Primary election in each even numbered year, the City Committee shall elect a City Chairperson, City Vice-Chairperson, both of whom shall not be of the same sex, and City Secretary, none of whom need to be a member of the said City Committee.

A majority of the votes of the entire membership of the City Committee as constituted under this Rule shall be necessary for the election of each of said officers. Thereafter, said City Committee shall meet at the call of the City Chairperson.

3. Should any vacancy occur in the office of the City Chairperson, City Vice-Chairperson or City Secretary for any reason whatsoever, the same shall be filled for the unexpired term at a special meeting of the City Committee, which shall be convened and presided over by the County Chairperson. Written notice to the members of the City Committee of such election shall be given by the County Chairperson. A majority of the votes of the entire membership of the City Committee shall be required to elect.

4. The election procedures set forth in Rule VI, Sections 2 and 3, for the election of Ward and Local Officers shall be followed in the election of the City Chairperson, Vice-Chairperson and Secretary.

5. The City Chairperson shall appoint a Treasurer of the City Committee who shall hold office for a term commencing on the first day of the month following the election of the City Chairperson, or until his respective successor has been appointed. If for any reason the City Chairperson shall fail to appoint a Treasurer of the City Committee within ten (10) days after his or her election as Chairperson or after a vacancy occurs in the office of Treasurer, the County Chairperson may appoint a person to fill the vacancy after the expiration of fifteen (15) days of the City Chairperson's failure to appoint.

the vacancy after the expiration of fifteen (15) days of the City Chair's failure to appoint.

**RULE VII County Committee Officers**

No substantive changes. New Section Number (Old VIII)

**1. OFFICERS**

The officers of the County Committee shall consist of a County Chairperson, County Vice-Chairperson, County Secretary and County Treasurer.

**2. ELECTION OF OFFICERS**

The County Chairperson and the County Vice-Chairperson shall be elected in the month following the Primary election in the year in which Pennsylvania holds its gubernatorial election.

The newly elected County Committee members, the newly elected City of Pittsburgh, Ward and Municipal Chairpersons, Vice-Chairpersons and Secretaries, and the newly elected State Committee members shall be entitled to vote.

Each person qualified to vote is entitled to only one (1) vote regardless of the number of party offices they hold.

**0. DATE, TIME AND LOCATION OF ELECTION**

The County Chairperson shall set the date, time and place of the meeting to elect the County Committee Chair and Vice-Chair. The election shall be held during the month following the Primary election.

**0. SECRET BALLOT**

The election shall be conducted by secret ballot. No proxies shall be permitted.

**5. NOTICE OF INTENT**

Any candidate seeking the office of the County Chair or Vice-Chair must submit a written letter of intent declaring their candidacy to the Secretary of the Allegheny County Democratic Committee and delivered to the Allegheny

**RULE VIII County Committee Officers**

1. The officers of the County Committee shall consist of a County Chairperson, County Vice-Chairperson, County Secretary and County Treasurer.

2. The County Chairperson and the County Vice-Chairperson shall be elected in the month following the Primary election in each even numbered year by the newly elected County Committee members and the newly elected City, Ward and Municipal Chairpersons, Vice-Chairpersons and Secretaries, and the newly elected State Committee members. Each person qualified to vote is entitled to only one (1) vote regardless of the number of party offices he or she holds.

3. The County Chairperson shall set the date, time and place of the meeting to elect County Committee Officers during the month following the Primary election in each even numbered year. The election shall be conducted by secret ballot. No proxies shall be permitted.

4. No candidate for the office of County Chairperson or the office of County Vice-Chairperson may be eligible unless he or she declares his or her intention to seek said office by submitting a letter declaring his or her candidacy addressed to the Secretary of the Allegheny County Democratic Party at the Allegheny County Democratic Headquarters, received at least ten (10) days prior to the date of the election meeting. No person shall be permitted to submit letters for and seek both offices.

5. In order for a duly declared candidate for the office of County Chairperson or County Vice-Chairperson to be placed before the election meeting, the candidate must be nominated by a person qualified to cast a ballot from the floor of the election meeting, and such nomination must be seconded by another person qualified to cast a ballot. If there is no candidate eligible to be placed before the election meeting to fill the office of County Chairperson or County Vice-Chairperson, the candidates shall be nominated for election in accordance with Robert's Rules of Order.

County Democratic Committee Headquarters at least ten (10) days prior to the date of the election meeting.

No person shall be eligible to run for the County Chair or Vice-Chair unless a letter of intent has been submitted and no write-in votes for any person not eligible shall be counted

No person shall be permitted to submit letters for and seek both offices.

The Notice of Intent shall serve as the nomination of said candidate for the respective office sought.

**6. BALLOTING AND HIGHEST VOTE TOTAL**

The balloting for the County Chair and Vice-Chair shall take place simultaneously. The candidate receiving the highest number of votes for the office of County Chairperson shall be elected County Chairperson.

The candidate receiving the highest number of votes for County Vice-Chairperson and not of the same gender identity of the candidate receiving the highest number of votes for County Chairperson shall be elected County Vice-Chairperson.

**0. SECRETARY & TREASURER**

The County Secretary and County Treasurer shall be appointed by the County Chair.

**8. VACANCY OF COUNTY CHAIRPERSON**

Should a vacancy occur in the office of the County Chair, for any reason whatsoever, the County Vice-Chair shall take office immediately as County Chair and shall serve for the unexpired term.

**9. VACANCY OF COUNTY VICE CHAIRPERSON**

Should a vacancy occur in the office of County Vice-Chairperson, the County Chair shall appoint a County Vice Chair who is not of the same gender identity to serve for the unexpired term.

6. The balloting for the County Chairperson and the County Vice-Chairperson shall take place simultaneously. The candidate receiving the highest number of votes for the office of County Chairperson, whether such candidate be a man or woman, shall be elected County Chairperson. The candidate receiving the highest number of votes for County Vice-Chairperson of the opposite sex from the candidate receiving the highest number of votes for County Chairperson shall be elected County Vice-Chairperson.

7. The County Secretary and County Treasurer shall be appointed by the County Chairperson and shall hold office for a term commencing on the date of their respective appointments and ending on the dates of the appointments of their respective successors.

8. Should any vacancy occur in the office of the County Chairperson, for any reason whatsoever, the County Vice-Chairperson shall take office immediately as County Chairperson and shall serve for the unexpired term.

9. Should a vacancy occur in the office of County Vice-Chairperson, for any reason whatsoever, prior to January 1 of any even numbered year, said vacancy shall be filled by election at a special meeting of the County Committee called for that purpose by the County Chairperson, and held within thirty (30) days of the date the vacancy occurs. Said election shall be by a plurality of those persons attending said meeting and otherwise eligible to vote. No person may be nominated to fill said vacancy who is not of the opposite sex from the County Chairperson. If the vacancy occurs after January 1 of any even numbered year, the County Chairperson shall appoint a County Vice-Chairperson of the opposite sex to serve for the unexpired term.

**RULE VIII Powers and Duties of Party Officers NO CHANGE**

New Section Number (Old IX)

**1. POWERS AND DUTIES OF COUNTY CHAIRPERSON**

The powers and duties of the County Chair shall be as follows:

- a. To supervise all of the functions of the County Committee
- b. To implement and enforce the Rules of the County Committee
- c. To call and preside over such meetings of the County Committee as are provided for in or by these Rules
- d. To make such appointments as are prescribed by these Rules
- e. To execute and deliver such contracts and other documents as shall be necessary for the operation of the Party
- f. To cause an audit of the County Committee's records to be made annually or at the end of the term of the County Treasurer, whichever shall first occur
- g. To preside over and serve as the Chairperson of the County's State Committee Delegation
- h. To appoint, and to supervise the functions of, such standing or special subcommittees as may be necessary or advisable to carry out party business and to delegate thereto such powers and duties as may be necessary or advisable
- i. To establish a full-time office to serve as the Headquarters of the ACDC and to adequately equip, staff and supervise the functions of said office
- j. To perform such duties as may be prescribed by these Rules, the State Party Rules, and the National Party Charter, as well as any statutory duties

**RULE IX. Powers and Duties of Party Officers**

- 1. The powers and duties of the County Chairperson shall be as follows:
  - a. To supervise all of the functions of the County Committee
  - b. To implement and enforce the Rules of the County Committee
  - c. To call and preside over such meetings of the County Committee as are provided for in or by these Rules
  - d. To make such appointments as are prescribed by these Rules
  - e. To execute and deliver such contracts and other documents as shall be necessary for the operation of the Party
  - f. To cause an audit of the County Committee's records to be made annually or at the end of the term of the County Treasurer, whichever shall first occur
  - g. To preside over and serve as the Chairperson of the County's State Committee Delegation
  - h. To appointment, and to supervise the functions of, such standing or special subcommittees as may be necessary or advisable to carry out party business and to delegate thereto such powers and duties as may be necessary or advisable
  - i. To establish a full-time office to serve as the Headquarters of the ACDC and to adequately equip, staff and supervise the functions of said office
  - j. To perform such duties as may be prescribed by these Rules, the State Party Rules, and the National Party Charter, as well as any statutory duties
  - k. At the end of his or her term, to turn over to his or her successor, all documents and records pertaining to party affairs.

k. At the end of their term, to turn over to their successor, all documents and records pertaining to party affairs.

l. To provide a Committee handbook outlining the responsibilities and expectations of committee members

**2. POWERS AND DUTIES OF COUNTY VICE CHAIR**

The powers and duties of the County Vice-Chair shall be as follows:

- a. To assist the County Chair in the performance of their duties
- b. To perform the duties of the County Chair in their absence
- c. At the end of their term, to turn over to their successor, all documents and records pertaining to party affairs.

**3. POWERS AND DUTIES OF COUNTY SECRETARY**

The powers and duties of the County Secretary shall be as follows:

- a. To give notice to all County Committee persons of all meetings of the County Committee
- b. To take, or provide for the taking of accurate notes of the discussions, reports, proposed resolutions and votes thereon which transpire at the meetings of the County Committee and to render to the members of the Committee copies of the minutes thereof within a reasonable time after said meetings
- c. To keep in their custody the seal of the County Democratic Party and to affix its imprint to any document as shall be necessary, attesting thereto with their signature
- d. To assist the County Chairperson in the performance of their duties and to perform such other duties as may be delegated to them by the County Chairperson

l. To provide a Committee handbook outlining the responsibilities and expectations of committee men and women.

2. The powers and duties of the County Vice-Chairperson shall be as follows:

- a. To assist the County Chairperson in the performance of his or her duties
- b. To perform the duties of the County Chairperson in his or her absence
- c. At the end of his or her term, to turn over to his or her successor, all documents and records pertaining to party affairs.

3. The powers and duties of the County Secretary shall be as follows:

- a. To give notice to all County Committee persons of all meetings of the County Committee
- b. To take, or provide for the taking of accurate notes of the discussions, reports, proposed resolutions and votes thereon which transpire at the meetings of the County Committee and to render to the members of the Committee copies of the minutes thereof within a reasonable time after said meetings
- c. To keep in his or her custody the seal of the County Democratic Party and to affix its imprint to any document as shall be necessary, attesting thereto with his or her signature
- d. To assist the County Chairperson in the performance of his or her duties and to perform such other duties as may be delegated to him or her by the County Chairperson
- e. At the end of his or her term, to turn over to his or her successor all documents and records pertaining to party affairs.

e. At the end of their term, to turn over to their successor all documents and records pertaining to party affairs.

**4. POWERS AND DUTIES OF TREASURER**

The duties and powers of the County Treasurer shall be as follows:

- a. To keep custody of all the County Committee's funds in such account or accounts as shall be authorized by the County Chairperson
- b. To disburse, upon the countersignature of the County Chairperson, such funds as shall be necessary to pay the just debts of the County Committee, taking proper vouchers for said disbursements
- c. To keep and maintain complete and accurate accounts of all receipts and disbursements of the County Committee in books belonging to the County Committee
- d. To prepare and render statements of their transactions as Treasurer, as shall be requested by the County Chairperson, and to prepare and deliver to the County Chairperson annual itemized reports of the financial condition of the County Committee
- e. To prepare and render such financial reports as may be required by any local, state, or federal law
- f. To take custody of the financial records of all duly-appointed standing or special subcommittees of the County Committee, which records shall be provided by the Treasurers of the respective subcommittees annually, or in the case of a special subcommittee, within sixty (60) days of the disbanding of said subcommittee
- g. To appoint, with the advice and consent of the County Chairperson, an assistant Treasurer to assist in the performance of their duties and to delegate in writing to said assistant such duties as the Treasurer, with the advice and consent of the County Chairperson, deems necessary and advisable.

4. The duties and powers of the County Treasurer shall be as follows:

- a. To keep custody of all of the County Committee's funds in such account or accounts as shall be authorized by the County Chairperson
- b. To disburse, upon the countersignature of the County Chairperson, such funds as shall be necessary to pay the just debts of the County Committee, taking proper vouchers for said disbursements
- c. To keep and maintain complete and accurate accounts of all receipts and disbursements of the County Committee in books belonging to the County Committee
- d. To prepare and render statements of his or her transactions as Treasurer, as shall be requested by the County Chairperson, and to prepare and deliver to the County Chairperson annual itemized reports of the financial condition of the County Committee
- e. To prepare and render such financial reports as may be required by any local, state, or federal law
- f. To take custody of the financial records of all duly-appointed standing or special subcommittees of the County Committee, which records shall be provided by the Treasurers of the respective subcommittees annually, or in the case of a special subcommittee, within sixty (60) days of the disbanding of said subcommittee
- g. To appoint, with the advice and consent of the County Chairperson, an assistant Treasurer to assist him or her in the performance of his or her duties and to delegate in writing to said assistant such duties as the Treasurer, with the advice and consent of the County Chairperson, deems necessary and advisable.
- h. To assist the County Chairperson in the performance of his or her duties and to perform such other duties as may be delegated to him or her by the County Chairperson
- i. At the end of his or her term, to turn over to his or her successor, all documents and records pertaining to party affairs.

- h. To assist the County Chairperson in the performance of their duties and to perform such other duties as may be delegated to them by the County Chairperson
- i. At the end of their term, to turn over to their successor, all documents and records pertaining to party affairs.

**5. POWERS AND DUTIES OF WARD AND MUNICIPAL OFFICERS AND VACANCIES**

The powers and duties of the City Ward and Municipal Chairpersons, Vice-Chairpersons, Secretaries and Treasurers shall conform to those of the County Officers to the extent applicable.

Should a vacancy occur in the office of the Ward or Municipal Chair, for any reason whatsoever, the Vice-Chair shall take office immediately Chair and shall serve for the unexpired term.

Should a vacancy occur in the office of the Ward or Municipal Vice-Chairperson, an election shall be held to elect the new Vice-Chair or Secretary.

**6. MANDATORY FINANCIAL ACCOUNTS**

No City, Ward, or Municipal Committee shall be eligible to receive funding from the Allegheny County Democratic Committee unless said Committee maintains a checking account with two signature lines.

The City Committee & Ward and Municipal Committee Treasurers shall submit to the ACDC Treasurer the committee's federal employee identification number (EIN)I obtained and the name and location of the bank where the checking account exists.

No City, Ward, or Municipal Committee shall be eligible to receive funding from the Allegheny County Democratic Committee unless said Committee has registered their committee with either the Pennsylvania Department of State or Allegheny County Elections Division and has filed the most recent Campaign Finance Report or Campaign Finance Statement as required by law.

5. The powers and duties of the City Ward and Municipal Chairpersons, Vice-Chairpersons, Secretaries and Treasurers shall conform to those of the County Officers to the extent applicable.

6. No City, Ward, or Municipal Committee shall be eligible to receive funding from the Allegheny County Democratic Committee unless said Committee maintains a checking account with two signature lines.



The Treasurer of said committee shall also update the committee's registration with the appropriate agency whenever the holders of the offices of Local Committee Chair or Local Committee Treasurer change

**RULE IX County Executive Committee & Municipal, Ward and City of Pittsburgh Executive Committee** **ADDED NEW CLAUSE.** New Section Number (Old X)

**1. COUNTY COMMITTEE EXECUTIVE COMMITTEE**

**0. EXECUTIVE COMMITTEE COMPOSITION**

The County Chairperson shall appoint a County Executive Committee consisting of not less than fifteen (15) Democratic electors of the County.

The County Executive Committee shall meet at least twice a year within thirty (30) days of the Primary and general elections. The County Chair may call additional meetings of the County Executive Committee if in the determination of the County Chair such additional meetings are warranted and/or necessary.

**B. DUTIES OF THE EXECUTIVE COMMITTEE**

It shall be the duty of the County Executive Committee to assist, advise, and counsel with the County Chairperson in all matters pertaining to the management of the party in the County, and to make such recommendations to the County Committee, from time to time, as the welfare of the party may demand.

Any person who disputes a disciplinary decision of a municipal, ward chair or City Chair shall have the right to appeal that decision to the County Executive Committee within 30 days of said decision.

The Executive Committee shall make a recommendation to the County Chair. The County Chair's decision shall be final.

Any person who disputes a disciplinary decision made by the County Chair may raise an appeal to the Pennsylvania State Democratic Committee within 30 days of said decision.

**RULE X  
County and City Executive Committee**

1. Following his or her election, the County Chairperson shall appoint a County Executive Committee consisting of not less than fifteen (15) Democratic electors of the County. It shall be the duty of the County Executive Committee to assist, advise and counsel with the County Chairperson in all matters pertaining to the management of the party in the County, and to make such recommendations to the County Committee, from time to time, as the welfare of the party may demand. Members of the County Executive Committee shall serve for a term of two (2) years, but may be removed from office at any time by the County Chairperson.

2. Following his or her election, the City Chairperson shall appoint a City Executive Committee consisting of not less than fifteen (15) Democratic electors of the City of Pittsburgh. It shall be the duty of the City Executive Committee to assist, advise and counsel with the City Chairperson in all matters pertaining to the management of the party of the City, and to make such recommendation to the City Committee, from time to time, as the welfare of the party may demand. Members of the City Executive Committee shall serve for a term of two (2) years, but may be removed from office at any time by the City Chairperson.

**C. TERM OF OFFICE**

Members of the County Executive Committee shall serve for a term of two (2) years but may be removed from office at any time by the County Chairperson.

**2. CITY OF PITTSBURGH, MUNICIPAL & WARD EXECUTIVE COMMITTEES**

**A. EXECUTIVE COMMITTEE COMPOSITION**

The City Chairperson shall appoint a City Executive Committee consisting of not less than fifteen (15) Democratic electors of the City of Pittsburgh, five (5) of whom will be designated to represent the North, South, East, West, and Central City Wards.

Municipal and Ward Chairpersons may appoint an Executive Committee consisting of committee members of said municipal or ward.

**A. DUTIES OF THE EXECUTIVE COMMITTEE**

It shall be the duty of the City Executive Committee to assist, advise, and counsel with the City Chairperson in all matters pertaining to the management of the party in the City, and to make such recommendations to the City Committee, from time to time, as the welfare of the party may demand.

It shall be the duty of any Municipal or Ward Executive Committee to assist, advise, and counsel with the Chairperson in all matters pertaining to the management of the party in the municipal or ward, and to make such recommendations to the committee, from time to time, as the welfare of the party may demand.

**C. TERM OF OFFICE**

Members of Executive Committees shall serve for a term of two (2) years but may be removed from office at any time by the Chairperson.

**RULE X Eligibility for Committee Memberships**

New Section Number (Old XI)

**1. REGISTERED DEMOCRAT**

No elector shall be eligible to become a member of the County Committee or County, City, Ward, or Municipal officer unless they shall be a registered Democrat at the time of their election.

Any member of the County Committee or party officer who shall register as a member of any other political party shall cease to be a member of the County Committee or a party officer and their office shall be declared vacant.

**2. RESIDENCY**

No elector shall be eligible to become a member of the County Committee or a County, City, Ward, or local party officer unless they reside in the County, City, Ward or Local Municipality at the time they seek office and/or appointment.

**3. POLITICAL ACTIVITY**

The political activity of members of the County Committee and of all County, City, Ward, or local party officers is subject to provisions of Rule I of Rules of the Democratic Party in the Commonwealth of Pennsylvania.

**4. FORFEITURE OF MEMBERSHIP**

Any County Committee member or party officer who is personally absent from two (2) consecutive county endorsement meetings, excluding special endorsement meetings, shall forfeit their membership in the Allegheny County Democratic Committee.

Any member who forfeits their membership under this Section may appeal to the County Executive Committee for a hearing as outlined in these By-laws.

**RULE XI. Qualifications and Political Activity of All County Committee Members and Party Officials**

1. Any County Committee member or party officer who is personally absent from two (2) consecutive endorsement meetings, excluding special endorsement meetings, shall forfeit his/her membership in the Allegheny County Democratic Committee. Any member who forfeits his or her membership under this Section may appeal to the County Executive Committee for a hearing as outlined in these By-laws.

2. No elector shall be eligible to become a member of the County Committee or a County, City, Ward and local party officer unless he or she shall be registered as a Democrat at the time of his or her election.

3. No elector shall be eligible to become a member of the County Committee or a County, City, Ward or local party officer unless he or she resides in the County, City, Ward or Local Municipality at the time he or she seeks office and/or appointment.

4. Any member of the County Committee or party officer who shall register as a member of any other political party shall cease to be a member of the County Committee or a party officer and his or her office shall be declared vacant.

5. The political activity of members of the County Committee and of all County, City, Ward or local party officers is subject to provisions of Rule I of Rules of the Democratic Party in the Commonwealth of Pennsylvania.

6. Endorsements voted by members of the County Committee whether for State, County, City or local officers, are binding on all party officers and members of the County Committee.

**RULE XI Endorsement of Candidates Revised**

New Section Number (Old XII)

**1. SCHEDULING OF ANNUAL ENDORSEMENT VOTE**

The County Chairperson shall schedule an annual vote for the purpose of endorsing candidates for the primary elections on the Sunday immediately following the filing deadline for nomination petitions.

Notice of the vote shall be published on the ACDC website at least ten (10) days prior to the first day for circulating nomination petitions for the primary election.

A second notice of the vote shall also be mailed to each committee member and state committee members at least three weeks prior to the endorsement vote.

**2. OFFICES TO ENDORSE:**

An endorsement vote will be held for the following offices: U.S House of Representatives, State Senate, State House, Judge for the Court of Common Pleas, all Countywide offices, County Council, City of Pittsburgh offices, Pittsburgh City Council and Pittsburgh School Board, Magisterial District Judge and State Democratic Committee.

Municipal Chairpersons may schedule an annual endorsement vote in each odd numbered year, following the filing deadline for nomination petitions for the primary election, for the purpose of recommending endorsing candidates for municipal offices and school board.

The endorsement for City of Pittsburgh candidates shall be held at the same time and place as the Allegheny County Democratic Committee endorsement vote.

When a school board district includes multiple municipalities, the endorsement of school board candidates shall be organized by the Democratic committees in the school board area in conjunction with the Allegheny County Democratic Committee, if necessary.

**RULE XII Endorsement of Candidates**

1. The County Chairperson shall call a meeting on the Sunday immediately preceding the County Filing Deadline, prior to the Primary election for the purpose of endorsing candidates for Congress, State Senate, General Assembly, District Justice, all County offices and for the State Democratic Committee.

2. The County Chairperson and each Local Chairperson shall call a meeting prior to Primary election in each odd numbered year for the purpose of endorsing candidates for School Board and all City and other local offices.

3. No candidate shall be eligible for endorsement by the Allegheny County Democratic Committee if any one (1) or more of the following conditions exist:

- a. Said candidate is not a registered Democrat at the time of endorsement
- b. Any such candidate has an outstanding accounts receivable with the Allegheny County Democratic Committee

4. Endorsements shall be by secret ballot of a plurality of those present and voting.

5. All endorsements shall be binding upon all members of the County Committee.

**3. METHOD OF VOTING, SECRET BALLOT & NO ENDORSEMENT**

The County Chair shall have the option to determine the methods of voting which may include but shall not be limited to, voting by mail, electronically or in person. Notice of the methods of voting shall be provided in the notices outlined in paragraph one above.

For all offices, there shall be an option on the ballot to vote for “no endorsement in this race”.

The endorsement vote shall be held by secret ballot.

**4. ELIGIBILITY:**

No candidate shall be eligible for endorsement by the Allegheny County Democratic Committee if any of the following conditions exist:

- a. Candidate is not a registered Democrat.
- a. Candidate has not filed nomination petitions for their
- b. respective office
- c. Candidate has not paid the ACDC endorsement fee.
- d. Candidate has an outstanding accounts receivable with the ACDC

**5. MAJORITY VOTE & NO ENDORSEMENT**

A candidate must receive more than one-half (1/2) of the votes cast, to receive the Allegheny County Democratic Committee endorsement or any municipal committee endorsement.

If no candidate receives the required number of votes, then there will not be an endorsed candidate for that office.

**6. RECOMMENDATION ONLY**

The Allegheny County Democratic Committee endorsement and all municipal endorsements shall be considered a recommendation only and shall not be binding on committee members.

**RULE XII SELECTION OF CANDIDATE UPON A VACANCY AFTER THE PRIMARY ELECTION**

**1. CONGRESS, SENATE, STATE REPRESENTATIVE**

When a vacancy occurs of a nominated candidate for the office of Representative in Congress, State Senator or Representative in the General Assembly, a person shall be recommended to fill such vacancy by a majority vote of those committee members attending a meeting called for that purpose by the County Chairperson of all members of the County Committee within that political area.

**2. COUNTYWIDE OFFICE VACANCY**

When a vacancy occurs of a nominated candidate for any Countywide office, the seat shall be filled by a majority vote by the County Chair, Vice-Chair, Secretary and Treasurer and the Municipal and the City of Pittsburgh Ward Chairs, Vice-Chairs and Secretaries called for that purpose by the County Chair after due notice of such a meeting has been given.

**3. CITY OF PITTSBURGH OFFICE VACANCY**

When a vacancy occurs of a nominated candidate for any citywide office in the City of Pittsburgh, the seat shall be filled by a majority vote of those City of Pittsburgh Committee members attending a meeting of the City Committee called for that purpose by the County Chairperson after due notice of such a meeting has been given.

**4. OTHER OFFICES**

When a vacancy occurs on the ticket of nominated Democrats on County Council or on Pittsburgh City Council or in any Third Class City, Ward, Borough, Township, Municipality, School District or Magisterial District, the seat same shall be filled by a majority vote of the members of the County Committee of said political area, at a meeting called by the Chairperson of said political area, after due and proper notice to each member thereof, except that a meeting to fill a vacancy for any office in a political area consisting of more than one (1) municipality shall be called by the County Chairperson.

**RULE XIII**

**Selection of Democratic Candidates After the Primary Election**

1. All vacancies that may occur on the County ticket of nominated Democrats shall be filled by a majority vote for those attending the meeting of all City, Ward, and Local Chairpersons, Vice-Chairpersons and Secretaries called for that purpose by the County Chairperson after due notice of such a meeting has been given.

2. When a vacancy occurs on the ticket of nominated Democrats for any city-wide office in the City of Pittsburgh, the same shall be filled by a majority vote of those persons attending a meeting of the City Committee called for that purpose by the County Chairperson after due notice of such a meeting has been given.

3. When a vacancy occurs on the ticket of nominated Democrats in any Third Class City, Ward, Borough, Township, Municipality, School District or Magisterial District, the same shall be filled by a vote of a majority of the entire membership of the County Committee of said political area, at a meeting called by the Chairperson of said political area, after due and proper notice to each member thereof, except that a meeting to fill a vacancy for any office in a political area consisting of more than one (1) municipality shall be called by the County Chairperson.

4. When a vacancy occurs on the ticket of nominated Democrats for the office of Representative in Congress, State Senator or Representative in the General Assembly, a person shall be recommended to fill such vacancy by a majority vote of those persons attending a meeting called for that purpose by the County Chairperson of all members of the County Committee within that political area.

**RULE XIII SPECIAL ELECTION FOR VACANCIES OF AN ELECTED OFFICE**  
**New Section & New XIII**

**1. APPLICATION OF SECTION**

This section applies to vacancies that occur to an elected office, by reason of resignation, disqualification, withdrawal, or death of the elected official. This section also applies in the event a candidate wins a general election but fails to be sworn into the elected office due to the resignation, disqualification, withdrawal, or death of the candidate elect.

**2. NOTICE**

Upon receipt of the writ of election for a special election to fill the vacancy to an elected office, information about the special election shall be immediately posted on the ACDC website. An additional notice shall be sent to all committee members in the political area for the special election.

Within ten (10) days of receipt of the writ of election, the requirements for the submission of a candidate’s “Notice of Intent” to seek the Democratic nomination for the vacated position shall be publicized.

Within twenty (20) days of receipt of the writ of election, the County Chair shall schedule the date, time, place, and methods of voting for the selection of the Democratic nominee for the special election.

At least twenty-one (21) days prior to the vote for the Democratic nominee for the special election, the County Chair shall provide written notice of the date, time, place, and method of voting of the election to all eligible voting committee members.

In the event a writ of election is issued that prevents the implantation of these notice requirements, then the County Chair shall provide notice as quickly as possible.

**3. MAJORITY VOTE REQUIRED & RANKED CHOICE VOTING**

A candidate must receive more than one-half (1/2) of the votes cast, in order to receive the Democratic Party nomination. If more than two candidates seek the Democratic nominee for the special election, then ranked choice voting will be used to determine the Democratic nominee. The procedures for using ranked choice voting will be determined by the County Chairperson in consultation with the ACDC Executive Committee.

**RULE XV Quorum of the County Committee**

NO CHANGES

Four Hundred (400) or more members of the Democratic County Committee who shall attend a regularly convened meeting thereof shall constitute a quorum.

**RULE XV Frequency of Meeting  
Combines Old Rules XV & VXI**

The County Committee shall meet at least once a year at the call of the County Chairperson. The endorsement vote shall be considered a meeting of the county committee.

Each Local Committee shall meet at least four (4) times during each calendar year at the call of the Local Chairperson.

The date, time, and location of said meetings shall be reported to the County Chairperson or their representative at least fifteen (15) days prior to the meeting.

The Local Secretary shall submit a copy of the minutes of any Local Committee meeting to the County Chairperson or their representative. A meeting whose notice or minutes are not reported in the above manner do not count towards the four (4) required meetings.

If a Local Committee fails to meet four (4) times in a single calendar year, the County Chairperson shall call a meeting of the Local Committee to discuss the rule violation and possible remediations, up to and including the removal of the Local Chair.

Any person removed from office due to a violation of Rule XV may not serve as the officer of a Local Committee for a period of twelve (12) months. Any person removed from their office in such a manner may appeal to the County Executive Committee for a hearing as outlined in these By-laws.

**RULE XIV. Quorum of the County Committee**

Four Hundred (400) or more members of the Democratic County Committee who shall attend a regularly convened meeting thereof shall constitute a quorum.

**RULE XV. Frequency of Meeting**

The County Committee shall meet at least once a year at the call of the County Chairperson. Each Local Committee shall meet at least four (4) times during each year at the call of the Local Chairperson.

**RULE XVI  
Meetings of the County Executive Committee**

1. The County Executive Committee shall meet at least twice a year within thirty (30) days of the Primary and general elections. The County Chair may call additional meetings of the County Executive Committee if in the determination of the County Chair such additional meetings are warranted and/or necessary.



**RULE XVII Special Meetings of the County Committee**

It shall be the duty of the County Chairperson to call a special meeting of the County Committee whenever a written request to do so shall be presented to them, signed by at least Four Hundred (400) members of the County Committee.

**RULE XVIII Amendment of Rules**

These Rules may be amended at any regular or special meetings of the County Committee, the call for which shall contain due notice of such amendments as will be proposed, provided that a majority of the members of the Committee attending said meeting vote in favor thereof.

**RULE XVII Special Meetings of the County Committee**

It shall be the duty of the County Chairperson to call a special meeting of the County Committee whenever a written request to do so shall be presented to him or her, signed by at least Four Hundred (400) members of the County Committee.

**RULE XVIII. Amendment of Rules**

These Rules may be amended at any regular or special meeting of the County Committee, the call for which shall contain due notice of such amendments as will be proposed, provided that a majority of the members of the Committee attending said meeting vote in favor thereof.